

CUSTER COUNTY FAIR BOARD
P.O. BOX 160
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MEETING NOTES—9 FEBRUARY 2026
AG BUILDING, MACKAY HIGH SCHOOL; MACKAY, IDAHO
(UPDATED AND CORRECTED, FOLLOWING MEETING REVIEW ON 9 MARCH 2026)

Attendees:

Jake Zollinger, Chairman
Skyler Cutler, Vice-chair
Chris Holt, Board Member
Bill Pinheiro, Board Member – Via phone
Mitchell Jackson, FFA Challis – Via phone
Gordon Vaden, County Commissioner
Sharon Bradley, Secretary/Treasurer

I. Call Meeting to Order

A. Jake called the meeting to order at 6:35 p.m. in the Ag Building at the Mackay High Schools in Mackay, Idaho.

II. Reading of Minutes

A. The minutes from the meeting of 19 January were read individually. Skyler moved to approve the minutes, and the motion was seconded by Chris. Motion passed.

III. Additions or Updates for the Agenda

A. None added

IV. Officer and Committee Reports

A. Commissioner Update - Gordon

1. The Commissioners received a notice from the Idaho Department of Water Resources describing the location of the water well at the fairgrounds. Jake and Commissioner Gordon will search for the well's location in the spring. Since the use is determined to be 2.8 or less, the County will not be required to join a water district.
2. The State budget is estimated to be short between \$450,000,000 to \$1 billion short for this year, so the County will be receiving less, too. The Road and Bridge Department has been cut \$115,000
3. Jake asked if the Economic Development Committee would be having any activities during the Fair. Gordon said they will be there during the Fair to provide a source of food during the Fair activities.

4. The State Road Department will be removing fire-damaged and dead trees along Highway 21 this season; however, the method of disposing of the dead wood has not yet been determined.
5. Staffing at the County Office is up to date at present; however, Tina Hawkins will be retiring on 30 June 2026.
6. Placing tar on the roofs at the exhibit building and the High school won't take place until the temperatures reach and stay at 50°F or greater for an extended period.

B. Treasurer's Report /Finances - Sharon

1. Checking Account: As of today, the bank indicates that there is \$11,516.96 in the account which balances with the checkbook ledger considering two checks (\$1200.00 and \$540.28) have not been cashed and a deposit of \$119.57 has not been entered as of this date by the bank. See Attachment 1 - Custer County Fair Board Treasurer Report.
2. Lost River Electric Company issued a credit of \$13.26 to be used in the next billing cycle.

C. Committee Reports

1. 4-H - Sarah
 - a. No 4-H report as Sarah was out of town on business.
2. Market Animal Sale Committee – Sarah
 - a. No Market Animal Sale Committee report as Sarah was out of town on business.
3. FFA – Mitchell and Trent
 - a. Trent was accompanying eight FFA students from Mackay at the Ag Expo Farm Show; therefore, he was not at the meeting this evening.
 - b. Mitchell stated the preparations are underway for the FFA plant sale. District competitions in Mackay included prepared public speaking, extemporaneous speaking, conduct of chapter meetings, and "Green Hand" for freshmen.
 - c. During the last week of February there will be an assembly, along with dress-up days. In addition, there will be "Drive Your Tractor to School" days.

V. Old Business: Action Items:

A. Fair

1. Open Class
 - a. Chris visited with Julie Teichert, and she appears to be interested in the open-class superintendent position, depending upon her schedule at fair time. Carthy may also have another candidate who would be interested in the position. Discussion of payment for the Fair Secretary and Open-class superintendent will be tabled to a later meeting.
2. Poultry Shed
 - a. As Chris was working on installing anchors for the poultry shed, one of the bolts broke. He said he will be placing brackets to stabilize.
3. Applications for Fair Grounds Use
 - a. Discussion of the applications for fairground use and other applications for the vendors and contractors will be tabled until the attorney reviews the documents. Earlier Sarah stated that he is still reviewing them.
4. Missing Vendor Applications and/or Fees
 - a. Makelle Holt - Vendor
Chris stated he has the application and will bring it to the next meeting to place in the records.
 - b. Edge of Wild - Vendor
Chris said he will contact Matti Winters for payment

5. RV Space Payments

a. According to Chris, Amber Hulsie sent the Fair Board a check to pay for her RV site and has the stub to document that check. Natalie Teichert stated she would submit a check to pay for her RV site. Chris said he will submit copies of the check and receipt stubs.

Owing to outstanding unpaid fees, Chris made a motion to waive Cydney Krosch's RV fee for FY 2025; however, the Krosch family will be ineligible for future use of RV sites. Skyler seconded the motion, and the motion passed.

VI. New Business: Action Items

A. Budget

1. The Board reviewed the proposed budget Cathy submitted at the last meeting, comparing it to actual spending figures compiled by Sharon from the checking account ledger. At that point, the proposed figures for FY 2026 were estimated. See Attachment 2. The budget figures will be finalized at the upcoming meeting of 9 March, contingent upon confirmation of the carry-over amount, receipt of payment from the County, and adjustment of projected expenditures.

B. Straw Acquisition

1. Skyler will contact Pancheri Farms and Jake will contact Robert Shively to obtain information for availability and prices.

C. Warner-Munson Scholarship Fund

1. It appears that the EIN for the County is required to establish a separate savings account for the W-M Scholarship Fund, which is now included in the checking account. During an earlier phone conversation with Sharon, Sarah stated she will follow up on what is needed to open the account.

B. Set Next Meeting Date(s)

1. The next Fair Board meeting will be on 9 March 2026 at 6:30 p.m. in Challis, Idaho, at the County Extension Office

VII. UI Extension Report – Sarah Baker

A. No Market Animal Sale Committee report as Sarah was out of town on business.

VIII. Public Comment

A. None submitted

VIII. Executive Session

A. None

IX. Adjournment

A. Skyler moved to adjourn the meeting at 7:45 p.m., and it was seconded by Chris. Motion passed.

Respectfully submitted,

/s/ Sharon S. Bradley

SHARON S. BRADLEY
Fair Board Secretary/Treasurer

Attachments

Attachment 1 – Custer County Fair Board Treasurers Report
Attachment 2 - Proposed Adjusted FY 2026 Budget

Action Items for Fair Board Meeting of 19 January 2026:

Fair Board Members:

* Arrange for straw for Fair 2026

Chris Holt:

- Secure payment from vendor Edge of Wild (Winters) for booth in Exhibit Building.
- Secure vendor application from vendor Makelle Holt for drink sales at the Ranch Rodeo
- Vendor application for fairground use from Kayla Hutchison – use of beef barn and panels
- Payment to Fair Board for purchase of additional straw
- Anchor poultry building
- Follow up on unpaid RV sites (Natalie Teichert, Amber Hulsie, and Cydney Krosch).
- Contact Julie Teichert for interest in the open Class superintendent position.

Cathy Brower:

- Bring banners to be housed at the fairgrounds or U of I Extension Office; submit an itemized receipt for the banners
- Have plaques made for Lana Pehrson for Open Class Superintendent and Cheryl Baker for Fair Secretary
- Contact Julie Teichert for interest in the open Class superintendent position.
- Cash check #1339 for \$195.38 for banners

Jake Zollinger:

- Update status of Fair Ground Use applications and review by attorney
- Update status of primary and secondary concession applications, garbage contract, security contract, and restroom cleaning contract applications, and review by attorney
- Follow up negotiations to include the exhibit building roof repair in conjunction with treatment at the school building
- With the assistance of Commissioner Vaden, research the status and background of the well at the fair grounds
- Obtain check cashing authority at Ireland Bank

Skyler Cutler:

- Obtain check cashing authority at Ireland Bank

• **Bill Pinheiro:**

Sarah Baker:

- MAS update; Extension update
- Cash outstanding check #1250 for \$540.28 and check #1331 for \$2334.80

Mitchell Jackson, Challis FFA Chapter Advisor:

- Update on activities

Trent Van Leuvan, Mackay FFA Chapter Advisor:

- Update on activities
- Update the MOU to coordinate the FFA and 4-H rules

Gordon Vaden, County Commissioner

- Commissioners update
- Assist Jake with research of fairground well

Sharon Bradley, Secretary/treasurer

- Complete next meeting agenda and post at Court House
- Treasurer's Report
- Follow up on payment of invoices for following:
 - City of Mackay - refurbishing of rodeo arena after Bike Rodeo
- Status of handmade basket for Debbie Hartley—silent auction
- Status of Check #1328 issued to Chase Whitaker for \$291.00

All Members:

Important Dates: Next Meeting: The next Fair Board meeting will be on 9 March 2026 at 6:30 p.m. in Challis, Idaho, at the County Extension Office

Attachment 1

Custer County Fair Board Treasurer Report

Date: 9 February 2026

Deposits			
Date	Vendor	Description	Amount
No deposits since last meeting			
TOTAL DEPOSITS			

Expenses			
Date	Vendor	Description	Amount
No expenses since last meeting			
TOTAL EXPENSES			

Checking Account Balance	
Date	Balance
8 Feb 2026	10,417.37
VW/AM Scholarship Account Balance	
Date	Balance
5 Feb 25	2,334.80

checkbook ledger: 7075.07

Outstanding Checks

#1328	291.00	Chad Whitaker
#1331	2,334.80	Sara Baker
#1339	195.38	Cathy Brower
#1250	540.28	4H
	<u>3,361.46</u>	

Attachment 2

Proposed from
 Cathy 1-19-25 ^(should be 1-17-2026)
 Revised 9 February 2026

2026 Fair Board
 Budget

Expenses		Income	\$40,100
Planned	\$45,250	Planned	\$45,250
Actual	\$0	Actual	\$0

Expenses

	Planned	Actual	Proposed
Totals	\$45,250	FY 2025	FY 2026
Construction/Maintenance/Repair	\$10,000	2,317	2,570
Electricity	\$800	1,600	1,600
Fair Building Decor	\$100	100 (est)	100
Tractor/Equipment	\$200	500	500
Challis Messenger	\$1,000	1,343	1,500
Arco Advertiser	\$1,000		
Office Supplies	\$200	200 (est)	200
Cleaning Supplies	\$300	300	300
Scale Certification	\$25	25	25
Postage	\$100	78	100
Judges Fees/Mileage/Hotels	\$2,500	2,023	2,700
Straw	\$600	600	500
DJ	\$350	350	350
Ranch Rodeo <i>(pass through)</i>	\$15,000	3,300	15,000
Roping	\$300	300	300
Ranch Rodeo <i>Mackay open horse show</i>	\$300	300	300
Ribbons	\$1,000	2,334	1,000
Premiums	\$750	1,000	1,000
Clean Stall Award	\$50	50	50
Carcass Competition Donation	\$90	90	90
Movie Night	\$300	300	300
Misc. (Banner, checks, etc.)	\$300	320	300
Bathroom contract	-	600	600

	<u>Planned</u>	<u>Actual</u> FY 2025	<u>Proposed</u> FY 2026
Propane	0.00	80.00	80.00
Kids Games	\$150	150.00	150.00
Fair Security	\$400	400.00	400.00
Open Class Superintendent	\$400	400.00	400.00
Fair Secretary	\$900	1,000.00	1,000.00
Fair Board Secretary	\$1,600	800.00	1,600.00
Lawncare	\$200	200.00	200.00
Maintenance Worker	\$1,900		1,900.00
Cheesecake Contest + Pie Contest	\$300	300.00	300.00
Long Term Goals	\$4,435	4,435.00	4,435.00
Warner-Munson Scholarship		500.00	500.00
Garbage		250.00	250.00
Income		22,243	22,100.00

	<u>Planned</u>	<u>Actual</u>	
Totals	\$45,250	\$0	\$40,100.00

2025 Carry-Over	\$10,000	4,800.00	\$ 4,800
Custer County Tax Receipts	\$18,500	18,500.00	\$18,500
Fairgrounds Use	\$500	500.00	\$500
LREC Capital Refund	\$0	50.00	50
RV Spaces Rental Fees	\$800	800.00 (nd)	\$800
Cheesecake Sponsor Fees + Pie Sponsor	\$300	300.00	\$300
Vendor Fees	\$150	150.00 (nd)	\$150
Ranch Rodeo Entry Fees (pass through)	\$15,000	15,000.00	\$15,000
Grants/Donations	\$0		\$0
		40,100	

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