

**North Custer Rodeo Grounds Committee Meeting**  
**Under the direction of the Custer County Commissioners**  
**PO Box 160 Challis, Idaho 83226**

**Meeting Minutes**

**Meeting Location:** Tele-conference meeting

**Meeting Date:** Tuesday, April 7, 2020

**Meeting Time:** 6:00 PM

**Invitees:** All meetings of the North Custer Rodeo Grounds are open to the public:

**you must contact one of the board members for info on how to call in to this meeting**

- I. Call to Order – Kurtis 6:05 pm
  - a. In Attendance: Kurtis Koeppen, John Spencer, Krista Koeppen, Bill Bradshaw, Mark Bruno
  
- II.
  - A. Approval of Minutes – Made motion John & Bill seconds
    - a. Approval of Budget reports, balance sheets, bills
  
  - B. Report from County Commissioner Meeting held March 9, 2020
    - a. Thanked our board for all the work they put in at the grounds last year. The commissioners were very positive and grateful for all we have and are doing. We all want the grounds to be improved for the use of the residents of the county. We need to work together and make it the best it can be.
    - b. Rodeo grounds committee will need to read and sign rules for employees, the forms will be at our next meeting - add to agenda
    - c. We can put locks on the gates if we have appropriate signage stating what fees are, how they are to be paid, and contact #'s for questions. Wayne will dig the holes and put up any bulletin boards we want to put up. We need to have the materials and he will do the work.
    - d. Wayne is willing, if we ask him to, to do the yearly winterizing of the rodeo grounds
    - e. The commissioners will get someone to screw down the loose tin on the bleacher roof.
    - f. The yard hydrant will be repaired. Terri will look for parts, Wayne will fix it. The county had two new hydrants if parts can't be found for the hydrant that is there.
    - g. If needed, depending on the state of the virus outbreak, we can use the county court house phone line to do a conference call for our meeting. We have to let Lura know a couple days ahead to check available times if this is something we need to do.
  
  - C. Memberships

North Custer Rodeo Grounds Board Members

Chair: Kurtis Koeppen 208-940-0004

Mark Bruno 208-303-0115

Vice Chair: John Spencer 208-833-3144

Bill Bradshaw 208-993-0893

Secretary: Terri Stillwaugh 208-995-5903

**North Custer Rodeo Grounds Committee Meeting**  
**Under the direction of the Custer County Commissioners**  
**PO Box 160 Challis, Idaho 83226**

- a. Mark made the motion (Bill seconds, motion passed) that the Family membership is considered any high school student or younger that is living in the home of the paid member with the following rules regarding membership and NCRG usage:
  - i. No one will be able to use the rodeo grounds or get the lock code until membership is paid to either a NCRG Board member, the clerks office at the courthouse, or in the self-pay box.
  - ii. First violation for giving out lock code – member will not be allowed to use the arena until they pay the membership of the person they gave the code to. Lock code will be changed and members in good standing will be notified of the new code. Second violation – member will lose their membership for the rest of the calendar year. Lock code will be changed and members in good standing will be notified of the new code.
- D. Mark makes motion – Bill Seconds for locks on Monday April 13, 2020, signage on both gates, contact info, fee information, violation info
  - 1. Kurtis – 1<sup>st</sup> time violation pays others membership
  - 2. 2<sup>nd</sup> time they lose their membership for the year
  - 3. Current members get code with rules
- b. Date to begin locking gates will be 4/13/2020 Terri to make laminated signs with contact info and rules, to be posted on gates when locks are put on.
  - i. Post paper sign until permanent signs are available.
    - 1. What signs will inform of:
      - a. Fee info, pay to Custer County
      - b. Contact info

North Custer Rodeo Grounds Board Members

Chair: Kurtis Koeppen 208-940-0004  
Vice Chair: John Spencer 208-833-3144  
Secretary: Terri Stillwaugh 208-995-5903

Mark Bruno 208-303-0115  
Bill Bradshaw 208-993-0893

**North Custer Rodeo Grounds Committee Meeting**  
**Under the direction of the Custer County Commissioners**  
**PO Box 160 Challis, Idaho 83226**

- c. Definition of family
  - d. Violation Rules
- E. Arena working schedule – split between board members?
  - a. Bill – work more than once a week, especially if it rains. Make sure there is oil and fuel there all the time. Check it every time before using the tractor. Keep fuel and oil in the pump house at the east end of the arena.
  - b. Work the arenas on Monday or Tuesday, then if needed and someone has time, work it again. Keys pulled so the tractor can't be used by whomever is there. Share key location with
  - c. Mark makes motion to come up with a schedule to work the arena the first part of each week, key put somewhere. Seconded by Bill.
- F. Challis Area Chamber of Commerce Membership – Commissioners rejected this payment – may not be an issue this year. We need to communicate our reasons when we submit anything for payment. Next commissioners meeting we need to bring this up and explain our reasoning for the membership. Terri call and get on the agenda to discuss this.
- G. Self Pay Box – Mark – Mark hasn't done anything yet.
  - a. Mark will get waterproof electrical box from the mine and make it work for pay box.
- H. Water situation, bathrooms and cook shack???
  - a. Kurtis and Krista went down and checked it out and it looked okay so far. The water is not turned on, we won't know until the water gets turned on. We have to go to the county side and turn it on to check for leaks. We need to have access to the county site to get to the pump house.
  - b. Kurtis- what date can we get down there to check it out: Thursday at 6:00 p.m. , Bill will check to make sure Melvin will have the pump house is available, so we can check it out.

North Custer Rodeo Grounds Board Members

Chair: Kurtis Koeppen 208-940-0004  
Vice Chair: John Spencer 208-833-3144  
Secretary: Terri Stillwaugh 208-995-5903

Mark Bruno 208-303-0115  
Bill Bradshaw 208-993-0893

**North Custer Rodeo Grounds Committee Meeting**  
**Under the direction of the Custer County Commissioners**  
**PO Box 160 Challis, Idaho 83226**

- c. Bill - there was already a leak by where we used to park the tractor that will definitely need fixed.
- I. Other Business
  - a. Bill – Melvin, doing work at the airport, they are using the rodeo grounds to haul stuff. They will put the topsoil on the parking area after blading it and get the rocks out.
    - i. Kurtis – what to do with the locked gate, probably leave the gate unlocked while they are working. Give Melvin the combo so they can unlock in the morning and lock when they are done in the evening.
    - ii. Members park in the front lot or by the dumpsters until they are done working on the parking lots.
    - iii. High school rodeo is moved to mid-May, date to be determined. We need to have the lot cleared for parking for the rodeo. Bill will ask Melvin when they will be done, or that they will have it cleaned up for parking for the rodeo.
- J. Next Meeting: Tuesday, May 5, 2020 @ 6:00 PM Location and meeting method TBD
- K. Adjournment – 7:00 pm, Kurtis

North Custer Rodeo Grounds Board Members

Chair: Kurtis Koeppen 208-940-0004  
Vice Chair: John Spencer 208-833-3144  
Secretary: Terri Stillwaugh 208-995-5903

Mark Bruno 208-303-0115  
Bill Bradshaw 208-993-0893