



Custer County Planning and Zoning

P.O. Box 385/Challis, ID. 83226

Ph. (208) 879-6894

Fax (208) 879-5246

jclemenhagen@co.custer.id.us

Boundary Adjustment **Application**

Fee \$200 (plus recording costs and deeds to finalize)

OVERVIEW

- The County's approval of a Boundary Adjustment (land taken from one parcel and added to another), is not considered a lot split, it is only the changing of the position of the boundary line, and certifies that the adjusted parcels meet the requirements of the Custer County Zoning Ordinance No. 2007-09.
- An approved Boundary Adjustment application must be followed up with the involved property owners by recording deeds and a survey with new legal descriptions for the effected parcels to complete the process.
- Boundary adjustment WILL NOT create more parcels than exists prior to the adjustment, and must be signed by each property owner and notarized.

Include with this application

- \$200 fee, payable to Custer County (plus recording fees and deeds to finalize)
- Current deeds, evidence of ownership interest, or affidavit if legal interest.
- Survey of boundary line adjustment with new legal descriptions for *both* parcels.

SECTION I: APPLICABILITY OF THE BOUNDARY ADJUSTMENT PROCESS:

- **Adjustment for encroachment, setback violation, and boundary dispute.** A minor boundary adjustment *not within a platted subdivision* necessitated by encroachments, setback violations, bona fide boundary disputes, or similar circumstances.
- **Adjustment to combine with an adjacent parcel.** The adjustment of the boundary of a parcel *not within a platted subdivision* for the purpose of combining portions thereof with an adjacent parcel.

Comments:



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Owner A: _____

Phone: (____) ____-____ email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Property Location A:

Address _____

Parcel ID number: _____

Current Lot Size: _____ Proposed (New) Lot Size _____

Section _____ Township _____ Range _____ Tract _____

Zone: _____

Owner B: _____

Phone: (____) ____-____ email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Property Location B:

Address _____

Parcel ID number: _____

Current Lot Size: _____ Proposed (New) Lot Size _____

Section _____ Township _____ Range _____ Tract _____

Zone: _____

Is this parcel in an **Area of City Impact**? ☐ Yes ☐ No

Is this parcel in a **Floodplain Area**? ☐ Yes ☐ No

Engineer/Surveyor: _____ Telephone: _____

Address: _____ State: _____ Zip: _____



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SECTION III: APPROVALS

CUSTER COUNTY ASSESSOR

Comments/Conditions per approval:

Signature: _____ Date: _____

SECTION IV: FILING REQUIREMENTS

1. Latest recorded deed(s) to the properties
2. Record of Survey of the intended Boundary Adjustment
3. New Legal Descriptions of *both* parcels
4. Application signed and notarized by each owner.
5. Application signed by County Assessor
6. Narrative of the purpose boundary adjustment
7. Application fee: \$200.00.
8. Application and new deeds must be filed in the Recorder's Office, which will include an additional small fee to finalize.

SECTION IV: PLANNING ADMINISTRATOR ACTION

Application is approved

Application is denied

Comments: _____

Planning Administrator: _____ Date: _____



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I (we) certify that I am (we are) the recorded owner(s) of the properties described in this application, that the information contained herein is true and correct to the best of my (our) knowledge, and that I (we) consent to the lot line adjustment/merger as described herein.
Applicant is responsible for obtaining all applicable permits required by federal, state, county, or other government authority.

Owner "A": _____
Signature Date:

STATE OF IDAHO)
COUNTY OF CUSTER)

On this _____ day of _____, 20____, before me, a notary public
in and for the said State, personally appeared _____ known
or identified to me to be the person whose name subscribed to the within instrument, and
acknowledged to me that **he/she** executed the same.

Notary Public

Residing in _____ My Commission Expires: _____

Owner "B": _____
Signature Date:

STATE OF IDAHO)
COUNTY OF CUSTER)

On this _____ day of _____, 20____, before me, a notary public
in and for the said State, personally appeared _____ known
or identified to me to be the person whose name subscribed to the within instrument, and
acknowledged to me that **he/she** executed the same.

Notary Public

Residing in _____ My Commission Expires: _____



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FOR DEPARTMENT USE ONLY

Fee Amount \$ _____

Application Received By _____

Date Application Received _____

Receipt # _____

Type of Payment: ☐ Cash ☐ Check # _____ ☐ Money Order _____

Date Fee Given To Clerk _____

Other paper/permits/applications attached?

- ☐ Current Deed, evidence of ownership interest, or affidavit if legal interest.
- ☐ Survey of the intended boundary line adjustment
- ☐ New legal descriptions for both parcel
- ☐ Other _____