

Fair Dates: July 27 – Aug. 1, 2026



Custer County Fairgrounds
West end of Capitol Avenue
Mackay, ID 83251

2026 OPEN CLASS SUPERINTENDENT APPLICATION

PLEASE TYPE OR PRINT CLEARLY

NOTE: This application does **NOT** guarantee your acceptance as the Open Class Superintendent. All information must be completed, or the application will not be accepted. Applications that are not legible will be rejected. This application must be received no later than June 29th, 2026. Applications can be dropped off at the UI Extension Office (1340 E. Pleasant Avenue in Challis), or emailed to sdbaker@uidaho.edu.

NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

HOME PHONE NUMBER: _____ CELL PHONE NUMBER: _____

E-MAIL: _____



Signature of Applicant

Date

LIST ANY EXPERIENCE YOU MAY HAVE RELATED TO THE DUTIES OF THIS POSITION: *(use additional pages if necessary).*

DESCRIBE REASONS WHY THE FAIR BOARD SHOULD CONSIDER YOU AS PROSPECTIVE APPOINTEE FOR THE POSITION OF OPEN CLASS SUPERINTENDENT: *(use additional pages if necessary).*

DETAILS OF THE OPEN CLASS SUPERINTENDENT POSITION:

- The appointee will be employed the week of Fair to assist the Custer County Fair Board with coordinating and implementing the Open Class exhibits and displays at the Fair. Some duties will be required prior to the start of Fair and following the conclusion of the Fair. Duties include, but are not limited to:
 - Organize, implement, and conduct the Open Class exhibits and displays at the Custer County Fair.
 - Be the point of contact for all Open Class exhibits.
 - Review, update, and maintain the Open Class entry information (divisions, classes, lots, etc), including the entry form, each year.
 - Clean and prepare the Exhibit Building for Open Class exhibits.
 - Ensure all exhibits are displayed properly, including ribbons won, during the week of Fair.
 - Decorate the Exhibit Building (Open class section) each year.
 - Clean-up and lock-up the Exhibit Building following Fair.
 - Make sure all supplies associated with the Open Class exhibits are in stock prior to Fair.
 - This includes (but not limited to)
 - Open Class entry forms
 - Open Class quilt judging forms
 - Open Class exhibitor tags (for exhibits)
 - Pins (straight), safety pins, etc.
 - Office supplies (tape, pens, paper, sticky dots, etc)
 - Other
 - In cooperation with the Fair Secretary, the Open Class Superintendent will:
 - Secure judges for all open class divisions (8 total).
 - Provide judges with open class rules, entry information, and meal ticket (if available) prior to judging day.
 - *The Fair Secretary will act as the Fair Board point-of-contact for the Open Class Judges.*
 - Select and provide oversight for the team that checks-in and sets-up the Open Class exhibits in Challis and Mackay (including transportation of exhibits from Challis to Mackay), as well as helps with judging.
 - Ensure all exhibits are checked out and picked up on Saturday at the Fair, and all open class premiums are paid to exhibitors.
 - Oversee the update of the Open Class section of the Custer County Fair Book and provide information to the Extension Office by June 25.
 - Oversee the update of the Open Class entry form and provide information to the Extension Office by June 25.
 - Print, address, and mail (or deliver) copies of the Open Class section of the Fair Book to Open Class mailing list.
 - Work with the exhibit building security team to ensure safe keeping of the Open Class exhibits in the Exhibit Building.
- The appointee will be expected to be on the Fairground property on Monday of Fair to accept and check-in Open Class Exhibits, and following check-in, organize and prepare exhibits for judging the following morning.
- The appointee will be expected to be on the Fairground property on Tuesday of Fair to oversee Judging of Open Class exhibits, display exhibits and awards/ribbons following judging, and decorate/prepare the Exhibit Building for public entry.
- The appointee will be expected to be on the Fairgrounds property on Saturday of Fair to oversee check-out of Open Class exhibits, including payment of premium money to exhibitors.
 - Clean-up and lock-up of Exhibit Building following check-out of Open Class exhibits will be the responsibility of the Open Class Superintendent.
- The appointee must be able to coordinate with the University of Idaho Extension Office in Challis the week before, during, and after Fair.
- At the request of the Fair Board, appointee may need to travel (at own expense) between Challis (office) and Mackay (Fair Grounds) to assist in Fair business.
- The appointee must be 18 or older and have a valid Idaho State driver's license.
- The appointee shall be paid up to \$400. Payment will be made the week after the Fair when the Custer County Fair Board Chairman determines that all Fair business associated with the appointee's duties are concluded.

Please return completed application to:

Attn: Jake Zollinger, Custer County Fair Board Chairman
University of Idaho Extension, Custer County Office
PO Box 160, 1340 E. Pleasant Avenue, STE B.
Challis, ID 83226

Email: sdbaker@uidaho.edu

Deadline: Monday, June 29, 2026 by 6:00 pm